

CITY OF DIXON

Mayor Thom Bogue
Vice Mayor Scott Pederson
Council Member Steven Bird
Council Member Ted Hickman
Council Member Devon Minnema
City Treasurer Wesley Atkinson



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Leticia I. Miguel, City Clerk
Jim Lindley, City Manager
Douglas White, City Attorney

REGULAR MEETING OF THE DIXON CITY COUNCIL APPROVED MINUTES

<u>Date</u>	<u>Time</u>	<u>Location</u>
Meeting of June 13, 2017	7:00 pm	Council Chambers 600 East A Street Dixon, California

0. Closed Session at 6:00 p.m.

Public Comment regarding Closed Session Items
No Public Comment.

0.1 **CONFERENCE WITH LABOR NEGOTIATORS**

(Pursuant to Government Code Section 54954.5(f) and Government Code Section 54957.6)

City Negotiators:

Jim Lindley, Joan Michaels Aguilar,
Douglas White

Employee Organization:

Dixon Professional Firefighters Association
Dixon Police Officers Association
Public Employees Union, Local One
Non-Represented Management Unit
Non-Represented Non-Management Unit
Dixon Mid-Manager's and Supervisor's
Association Dixon Public Safety Mid-Manager's
Association

0.2 **CONFERENCE WITH REAL PROPERTY NEGOTIATORS** pursuant to Government Code section 54956.8.

Property: Assessor Parcel Number 0115-130-350.

City Negotiators: Jim Lindley, Douglas L. White.

Negotiating Parties: City of Dixon and Altec Industries

Negotiation: Instructions to Negotiators will include Price and Payment Terms.

The City Council convened into closed session at 6:02 p.m. and adjourned from closed session at 6:45 p.m.

Present: Councilmembers Steve Bird, Ted Hickman, Devon Minnema
Vice Mayor Scott Pederson, Mayor Thom Bogue

Absent: None

Mayor Bogue announced there was nothing to report out from Closed Session.

1. CALL TO ORDER

The Regular Meeting of the Dixon City Council was re-called to order at 7:01 p.m. by Mayor Thom Bogue.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Thom Bogue.

3. ROLL CALL

Present: Councilmembers Steve Bird, Ted Hickman, Devon Minnema
Vice Mayor Scott Pederson, Mayor Thom Bogue

Absent: None

Staff present: City Manager Jim Lindley, City Attorney Doug White,
City Clerk Leticia I. Miguel

4. CONFLICT OF INTEREST

None.

- * **At the Mayor's request, City Attorney Douglas White provided a statement regarding an Independent Voice article in reference to Council Member Minnema's change of address.**

5. APPROVAL OF AGENDA

A motion was made by Councilmember Bird seconded by Vice Mayor Pederson to approve the Agenda.

Roll call was taken as follows:

AYES: Bird, Hickman, Minnema, Pederson, Bogue

NOES: None

ABSENT: None

ABSTAIN: None

6. PRESENTATIONS/ PROCLAMATIONS/ RECOGNITION

6.1 The Solano EDC Presentation to the Dixon City Council. An update on the Moving Solano Forward II Project.

Contact: D'Andre Wells, Economic Development Grants Manager
Sandy Person, President, Solano Economic Development Corporation
and D'Andre Wells, Economic Development Grants Manger presented presentation of the item and responded to questions from Councilmembers. Councilmembers provided comments.

- 6.2 Resolution Honoring Ron Willingmyre for His Retirement and 12 Years of Service to the City of Dixon.
Presenter: Thom Bogue, Mayor
Robert Thompson, Police Chief accepted resolution on behalf of Ron Willingmyre.
Action: Approved Resolution No. 17-068.

7. **PUBLIC COMMENT (NON-AGENDA ITEMS)**

Public Comment received from Ms. Debra Dingman Minnema, Mr. Jerry Castanon, Mr. Mike Hamilton and Mr. Jim Miller, and Ms. Shirley Humphrey.

8. **CONSENT CALENDAR**

Mayor Thom Bogue pulled Consent **Item 8.15** for discussion.

Action: Motion made by Councilmember Bird, seconded by Vice Mayor Pederson to approved the Consent Calendar Items 8.1, 8.2, 8.3, 8.4, 8.5, 8.6, 8.7, 8.8, 8.9, 8.10, 8.11, 8.12, 8.13, and 8.14.

Roll call was taken as follows:

AYES: Bird, Hickman, Minnema, Pederson, Bogue
NOES: None
ABSENT: None
ABSTAIN: None

- 8.1 **Approve the Minutes from the May 23, 2017, Regular Meeting of the Dixon City Council and the Minutes from the May 24, 2017, Special Meeting of the Dixon City.**
Contact: Leticia I. Miguel, City Clerk (707) 678-7000 Ext. 1103
lmiguel@ci.dixon.ca.us
Action: Approved.
- 8.2 **Adopt a resolution approving the Enumeration of Claims.**
Contact: Joan Michaels Aguilar, Deputy City Manager/Administrative Services
(707) 678-7000 Ext. 1108, jmichaelsaguilar@ci.dixon.ca.us
Action: Approved Resolution No. 17-069.
- 8.3 **Adopt a resolution approving the factors and the Appropriation Limit for FY 2017-18.**
Contact: Joan Michaels Aguilar, Deputy City Manager/Administrative Services
(707) 678-7000 Ext. 1108, jmichaelsaguilar@ci.dixon.ca.us
Action: Approved Resolution No. 17-070.

- 8.4 **Adopt a resolution approving the City's Investment Policy for FY 2017-18.**
Contact: Joan Michaels Aguilar, Deputy City Manager/Administrative Services
(707) 678-7000 Ext. 1108, jmichaelsaguilar@ci.dixon.ca.us
Action: Approved Resolution No. 17-071.
- 8.5 **Adopt a resolution authorizing the City Manager to execute Professional Services Agreement with Hinderliter, de Llamas & Associates for Sales, Use and Transaction Tax Audit and Information Services.**
Contact: Joan Michaels Aguilar, Deputy City Manager/Administrative Services
(707) 678-7000 Ext. 1108, jmichaelsaguilar@ci.dixon.ca.us
Action: Approved Resolution No. 17-072.
- 8.6 **Adopt a resolution finding the North Fourth Street Sewer Main Rehabilitation Project No. 2017-27, as Class 1 categorically exempt from the California Environmental Quality Act (CEQA) per Section 15301(c) of the CEQA Guidelines; and authorizing the City Clerk to advertise for construction bids for the North Fourth Street Sewer Main Rehabilitation Project No. 2017-27.**
Contact: Jason Riley, Senior Civil Engineer
(707) 678-7030 Ext. 5311, jriley@ci.dixon.ca.us
Action: Approved Resolution No. 17-073.
- 8.7 **Adopt a resolution approving the Five-Year Capital Improvement Program (CIP) for Fiscal Years 2017/18 through 2021/22.**
Contact: Jason Riley, Senior Civil Engineer
(707) 678-7030 Ext. 5311, jriley@ci.dixon.ca.us
Action: Approved Resolution No. 17-074.
- 8.8 **Adopt a resolution finding the South Jefferson Street Reconstruction Project No. 2016-03, to be Class 1 categorically exempt from the California Environmental Quality Act (CEQA) per Section 15301(c) of the CEQA Guidelines; and authorize the City Clerk to advertise for construction bids for the South Jefferson Street Reconstruction Project No. 2016-03.**
Contact: Jason Riley, Senior Civil Engineer
(707) 678-7030 Ext. 5311, jriley@ci.dixon.ca.us
Action: Approved Resolution No. 17-075.
- 8.9 **Adopt a resolution finding the Safe Routes to School Improvement Project No. 2016-06, to be Class 1 categorically exempt from the California Environmental Quality Act (CEQA) per Section 15301(c) of the CEQA Guidelines; and authorizing the City Clerk to advertise for construction bids for the Safe Routes to School Improvement Project No. 2016-06, Federal Aid #STPL-5056(020).**

Contact: Jason Riley, Senior Civil Engineer
(707) 678-7030 Ext. 5311, jriley@ci.dixon.ca.us
Action: Approved Resolution No. 17-076.

- 8.10 **By Minute Action, authorize staff to issue a request for proposals (RFP) for technology upgrades for the Read-Ride transit system.**

Contact: Janet Koster, Public Works Operations Manager
(707) 678-7051 Ext. 104, jkoster@ci.dixon.ca.us
Action: Authorized.

- 8.11 **Adopt a resolution finding the Municipal Service Center (MSC; 285 East Chestnut Street) Master Plan exempt from the California Environmental Quality Act (CEQA) per section 15303(e) and accepting the Master Plan as complete.**

Contact: Janet Koster, Public Works Operations Manager
(707) 678-7051 Ext. 104, jkoster@ci.dixon.ca.us
Action: Approved Resolution No. 17-077.

- 8.12 **Adopt a resolution authorizing the City Engineer/Public Works Director to execute an amendment to the City's existing PG&E agreement for turnkey services not to exceed \$50,000 to convert 167 high-pressure sodium (HPS) streetlights to light emitting diode (LED) lights.**

Contact: Janet Koster, Public Works Operations Manager
(707) 678-7051 Ext. 104, jkoster@ci.dixon.ca.us
Action: Approved Resolution No. 17-078.

- 8.13 **By minute action, authorize staff to issue an addendum to the City's Request for Qualifications to select qualified cannabis operators for participation in a pilot program to allow specified cannabis businesses within the City.**

Contact: Dina Tasini, Community Development Director
(707) 678-7000 Ext. 1114, dtasini@ci.dixon.ca.us
Action: Authorized.

- 8.14 **Adopt a Resolution approving the street closure of South 2nd Street between A Street and Mayes on Sunday, June 25, 2017, between the hours of 7:00 a.m. and 5:00 p.m.**

Contact: Jim Lindley, City Manager
(707) 678-7000 Ext. 1101, JLindley@ci.dixon.ca.us
Action: Approved Resolution No. 17-079.

8.15 **By minute action, approve changes to the City Officials' Handbook amending the general order of business and font required for City Council and City Commission agendas.**

Recommendation: Approve changes to the City Officials' Handbook amending the general order of business and font required for City Council and City Commission agendas.

Contact: Leticia I. Miguel, City Clerk (707) 678-7000 Ext. 1103

lmiguel@ci.dixon.ca.us

Staff responded to questions from Councilmembers. Councilmembers provided comments.

No Public Comment received.

After discussion of Consent Item 8.15,

Action: Motion made by Councilmember Bird, seconded by Vice Mayor Pederson, to move forward and approve Consent Item 8.15.

Roll call was taken as follows:

AYES: Bird, Hickman, Minnema, Pederson, Bogue

NOES: None

ABSENT: None

ABSTAIN: None

Action: Approved.

9. **PUBLIC HEARINGS**

9.1 **Consider any objections to the declaration of public nuisances and issuance of administrative citations for the failure to remove refuse, weeds and rubbish from vacant parcel by property owners; and adopt a resolution overruling any objections to the declaration of public nuisance and issuance of administrative citations on parcels, or exclude any such parcels from citations, and ordering the Police Chief to abate nuisance consisting of weeds, rubbish and refuse on parcels not excluded by issuance of administrative citations.**

Recommendation: Adopt a resolution overruling any objections to the declaration of public nuisance and issuance of administrative citations on parcels, or exclude any such parcels from citations, and ordering the Police Chief to abate nuisance consisting of weeds, rubbish and refuse on parcels not excluded by issuance of administrative citations.

Contact: Christina Garcia, Community Services Officer II
(707) 678-7070 Ext 3133, cgarcia@ci.dixon.ca.us

Christina Garcia, Community Services Officer II, presented the item and responded to questions from Councilmembers. Councilmembers provided comments.

No Public Comment received.

Action: Motion made by Councilmember Bird, seconded by Councilmember Minnema to adopt a resolution overruling any objections to the declaration of public nuisance and issuance of administrative citations on parcels, or exclude any such parcels from citations, and ordering the Police Chief to abate nuisance consisting of weeds, rubbish and refuse on parcels not excluded by issuance of administrative citations.

Roll call was taken as follows:

AYES: Bird, Hickman, Minnema, Pederson, Bogue
NOES: None
ABSENT: None
ABSTAIN: None

Action: Approved Resolution No. 17-080.

- 9.2 **Waive first reading, read by title only, and introduce an ordinance amending Chapter 6.12 Medical Marijuana Businesses, Chapter 18.03 Land Use and Zoning Matrix, Chapter 18.15 Light Industrial District, and Chapter 18.16 Heavy Industrial District, of the Dixon Municipal Code (“D.M.C.”), authorizing medical marijuana dispensaries within the Light Industrial and Heavy Industrial zoning districts of the City of Dixon (“City”) east of 1st Street and north of H Street.**

Recommendation: Introduce an ordinance amending Chapter 6.12 Medical Marijuana Businesses, Chapter 18.03 Land Use and Zoning Matrix, Chapter 18.15 Light Industrial District, and Chapter 18.16 Heavy Industrial District, of the Dixon Municipal Code (“D.M.C.”), authorizing medical marijuana dispensaries within the Light Industrial and Heavy Industrial zoning districts of the City of Dixon (“City”) east of 1st Street and north of H Street.

Contact: Dina Tasini, Community Development Director
(707) 678-7000 Ext. 1114, dtasini@ci.dixon.ca.us

Dina Tasini, Community Development Director presented the item. Ms. Tasini and Robert Thompson, Police Chief, responded to questions from Councilmembers. Councilmembers provided comment.

Speaker: Public Comment received from Mr. Don Ritchey, Haley (from a Sacramento dispensary), an unknown member of the public, Chris Hester, Dave Hine, and an unknown member of the public.

Action: Motion made by Councilmember Minnema to adopt recommended map by Dixon Planning Commission, failed for lack of a second.

Action: Motion made by Vice Mayor Pederson, second by Councilmember Bird, to adopt staff’s ordinance recommendation,

Attachment #2, as written, and return with an ordinance addressing recreational use and return with a revised zoning schedule once applications are taken to see where applicants can get property.

Roll call was taken as follows:

AYES: Bird, Hickman, Minnema, Pederson, Bogue
NOES: None
ABSENT: None
ABSTAIN: None

Action: Accepted.

*** CITY COUNCIL RECESSED AT 9:20 P.M. AND RECONVENED AT 9:31 P.M.**

10. UNFINISHED BUSINESS

Dixon City Council, Dixon Public Financing Authority

10.1 Adopt Joint Resolution adopting the annual budget for 2017-18 for City of Dixon, Successor Agency and Dixon Public Financing Authority.

Recommendation: Adopt Joint Resolution adopting the annual budget for 2017-18 for City of Dixon, Successor Agency and Dixon Public Financing Authority.

Contact: Joan Michaels Aguilar, Deputy City Manager/Administrative Services

Joan Michaels Aguilar, Deputy City Manager/Administrative Services presented the item and responded to questions from Councilmembers. Councilmembers provided comments.

No Public Comment received.

Action: Motion made by Vice Mayor Pederson, second by Councilmember Bird to Adopt Joint Resolution adopting the annual budget for 2017-18 for City of Dixon, Successor Agency and Dixon Public Financing Authority.

Roll call was taken as follows:

AYES: Bird, Hickman, Minnema, Pederson, Bogue
NOES: None
ABSENT: None
ABSTAIN: None

Action: Approved Resolution No. 17-081, Successor Agency 17-001, and DPFA 17-001.

11. NEW BUSINESS

- 11.1 **Receive a report by the Dixon Teen Center Board representative and give direction to staff regarding the disposition of the Dixon Teen Center program.**

Recommendation: Give direction to staff regarding the disposition of the Dixon Teen Center program.

Contact: D'Andre Wells, Economic Development Grants Manager

Action: Received.

Rick Fuller, Dixon Teen Center Board Member presented the item. Mr. Fuller responded to questions from Councilmembers. Councilmembers provided comments.

Speaker: Public Comment received from Mr. Sam Lopez

Action: Direction given.

- 11.2 **Police Department's Annual Report.**

Recommendation: Receive presentation and possible discussion on the Dixon Police Department Annual Report.

Contact: Ron Willingmyre, Police Captain

Robert Thompson, Police Chief presented the item and responded to questions from Councilmembers. Councilmembers provided comments.

No Public Comment received.

Action: Presentation Received.

- 11.3 **By Minute Action designate a voting delegate and alternate delegate for the 2017 League of California Cities Annual Conference.**

Recommendation: Designate a voting delegate and alternate delegate for the 2017 League of California Cities Annual Conference.

Presenter: Jim Lindley, City Manager

Action: By unanimous vote, Councilmember Bird was appointed to be the designated voting delegate, and Councilmember Hickman the alternate delegate, for the 2017 League of California Cities Annual Conference.

AYES: Bird, Hickman, Minnema, Pederson, Bogue

NOES: None

ABSENT: None

ABSTAIN: None

12. ITEMS FROM THE CITY COUNCIL

Councilmember Hickman asked about checking with the County regarding a Traffic Commissioner coming to Dixon periodically to hear traffic violations vs. residents and officers going to Fairfield.

Councilmember Minnema announced the grand opening of the Little Free Library, and announced Flag Day is on June 14, 2017.

Councilmember Bird congratulated all 2017 Dixon High School Graduates on their achievements; congratulated Dixon Florist for the Small Business Award they received from the State. He also attended the Memorial Day Ceremony held at the cemetery.

Mayor Bogue requested for the Reserve Military program be agenized on the next City Council Agenda.

13. ITEMS FROM THE CITY ATTORNEY**14. ITEMS FROM THE CITY MANAGER****15. INFORMATIONAL ITEMS - Upcoming Meetings (30-day Calendar)**

06/20/17	7:00 p.m.	Council Chambers	Planning Commission
06/21/17	7:00 pm.	Council Chambers	Transportation Advisory Commission
06/27/17	7:00 pm.	Council Chambers	City Council Meeting
July TBA	7:00 pm.	Council Chambers	Parks and Recreation Commission
07/11/17	7:00 pm.	Council Chambers	City Council Meeting

16. ADJOURNMENT

There being no further business to come before the Dixon City Council, Mayor Thom Bogue adjourned the Regular Meeting of the Dixon City Council at 10:35 p.m.

Leticia I. Miguel
City Clerk of the City of Dixon

Thom Bogue
Mayor of the City of Dixon