

**Dixon Police Department  
Concealed Weapons Permit Issuance Policy  
and Application Process**

**Issuance Criteria For Permit Applicants:**

- Resident or Business owner in the City of Dixon
- Citizen of the United States.
- Applicant must be 21 years of age or older.
- No statutory prohibitions (based on applicant's background, i.e., criminal history, drug addiction, no mental illness, etc.).
- Good moral character with three letters of character reference.
- Successful completion of a 16 hour course of an approved firearms safety training course (certificates required) which includes passing a written and firearms proficiency test.
- Applicant shall submit proof of ownership and registration for each weapon to be licensed and concealed.
- Applicant may be required to provide written evidence from a licensed physician that he/she is not currently suffering from any medical condition that would make them unsuitable for carrying a concealed weapon.
- Applicant may be referred to an authorized psychologist for psychological testing in order to determine the applicants suitability for carrying a concealed weapon.
- Good cause exists for issuance of a concealed weapons permit as follows:

General: The determination of good cause for the issuance of a concealed weapons permit is perhaps the most difficult aspect in this process. While every applicant may believe that he/she has good cause for a license, the Chief of Police determination is based on consideration of public good and safety.

Prima Facie Good Cause: The following are prima facie evidence of good cause for issuance of a concealed weapons permit:

Applicant is a specifically targeted victim, as documented in official criminal justice records within an accompanying recommendation of an investigating peace officer (endorsed by the Department Head or Commander) that a concealed weapons permit be granted for reasons of personal safety.

Applicant is an active or honorably separated member of the criminal justice system directly responsible for the investigation, arrest, incarceration, prosecution or imposition of sentence on criminal offenders and has received threats of harm to person or family as a result of official duties.

Applicant is a member of the immediate family of an active or honorably separated member of the criminal justice system as described above, and as a result of this familial relationship, has been the victim of criminal acts or threats as documented in official criminal justice records.

Non-Prima Facie Good Cause: Good cause that is not prima facie as described above may vary based upon one or more of the following factors:

The degree or frequency of exposure to harm.

The nature of the applicant's work and the resulting exposure to harm. (Examples include, but are not limited to, a private investigator who serves legal documents, a judge who sentences criminal defendants, probation officers, bail bondsmen). Employees must provide letter of endorsement from employer, if weapon is to be carried during course of business hours.

Objective evidence of a history of victimization upon the applicant or member of his/her household, or his /her residence, work place, or vehicle when occupied. (Examples of objective evidence includes a police report or witness corroboration via statements.)

Objective evidence of a pattern or history of threats upon the applicant, or member of his/her household. (Examples of objective evidence includes witness corroboration via statements).

In making a determination as to good cause, the Chief of Police will consider all available information and, where there exists a sufficient nexus between the approval of a concealed weapons permit and the avoidance of victimization; make that decision most beneficial to public good and safety. The mere fear of victimization, or desire to carry a firearm, shall be insufficient.

**Conditions After Issuance of Approved Permits:**

- The license is not valid outside the State of California.
- Permit holders must complete a legal update refresher course every other year upon renewal from an approved training facility/instructor.
- Permit holders must report to the Chief of Police within 10 days of any change of place of residency.
- No consumption of any alcoholic beverage while armed.
- No unjustified or unreasonable displaying of weapon.
- May not be under the influence of any medication or drug while armed.
- Must display his/her license or weapon for inspection upon demand of any peace officer.
- The licensee will be required to sign a restrictions and conditions agreement.
- Depending on “cause” the Chief of Police may impose additional restrictions.

*Failure of the permit holder to adhere to these restrictions will result in the revocation of the concealed weapons permit.*

**New Application Fees:**

\$120.00 filing fee (check or money order only) made payable to the State of California Department of Justice and a \$20.00 processing fee (check or money order only) made payable to the City of Dixon. (These fees are non refundable).

**Fees for Renewals of Existing Permits:**

\$55.00 State of California renewal fee (check or money order only) made payable to the State of California Department of Justice.

\$3.00 renewal fee (check or money order only) made payable to the City of Dixon.

**Denial of Application:**

All applicants will receive notice in writing regarding the approval or denial of their application. Applicants who are denied a concealed weapons permit will be advised of the reason for the denial.