



****AMENDED MINUTES**
REGULAR MEETING OF THE
DIXON CITY COUNCIL AND THE SUCCESSOR
AGENCY OF THE DIXON REDEVELOPMENT
AGENCY

DECEMBER 11, 2012

1. **CALL TO ORDER**

The Regular Meeting of the Dixon City Council was called to order at 7:01 p.m. in the Dixon Council Chambers by Mayor Jack Batchelor, Jr.

2. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Mayor Jack Batchelor, Jr.

3. **ROLL CALL**

Present: Councilmembers Thom Bogue, Steven Bird, Jerry Castañon, Sr.,
Vice Mayor Dane Besneatte, Mayor Jack Batchelor, Jr.

Absent: None

4. **PRESENTATIONS/ PROCLAMATIONS/ RECOGNITION**

4.1 **Administer Oath of Office for newly-elected officials.** (Contact: Steve Johnson, Human Resources Director/Acting City Clerk)

Steve Johnson, Acting City Clerk, administered the Oath of Office to Jack Batchelor, Jr., Steven Bird, and Jerry Castañon, Sr.

Councilmember Castañon thanked everyone who assisted in his campaign, Kay and Russ Cayler who were great mentors, and his wife who is there for him all the time.

Councilmember Bird thanked his wife, children and everyone he knows in Dixon, and noted he is humbled and honored to be elected.

Mayor Batchelor thanked everyone, introduced his family, and provided assurance that he will represent all, whether they voted for him or not.

The City Council recessed for break at 7:09 p.m.

The City Council reconvened at 7:18 p.m.

5. **AUDIENCE/PUBLIC COMMENT (NON-AGENDA ITEMS)**

- 5.1 Gary Rannefeld discussed the graffiti problem in Dixon, felt fresh ideas are needed to combat the problem, and discussed a citizen 800 number and incentive program implemented in San Leandro which has been very successful.
- 5.2 Russ Cayler noted the Council was elected for their good judgement and ability to listen to others and that, while a group of people elected them, they represent all.
- 5.3 Janice Beaman, representing the Dixon Positive Action Committee, thanked all those who supported their efforts in defeating Measure N.

6. **ITEMS FROM THE CITY COUNCIL**

- 6.1 Councilmember Bogue congratulated and welcomed the newly-elected Council and stressed that the Council needs to listen to everybody and pay attention.
- 6.2 Vice Mayor Besneatte discussed serving on behalf of the Mayor at the Dixon Tree Lighting Ceremony, his attendance at the Spirit of Solano Luncheon, congratulated the new council members, and advised them to always second-guess themselves because the Council does not know everything and can always learn more.
- 6.3 Mayor Batchelor noted Solano County has been voted one of the one hundred best communities for young people for six straight years, the Dixon Teen Center and Teen Council have been great for Dixon, and he commended those who were instrumental in their development.

7. **ITEMS FROM THE CITY TREASURER**

8. **APPROVAL OF AGENDA**

Mayor Batchelor asked that Item 9.6 be heard separately because a speaker card had been submitted. Vice Mayor Besneatte asked that Items 9.5 and 9.8 be heard separately.

A motion was made by Councilmember Bogue, seconded by Councilmember Besneatte, to approve the Agenda, as submitted. Roll call was taken as follows:

AYES:	Besneatte, Bird, Bogue, Castañon, Batchelor
NOES:	None
ABSTAIN:	None
ABSENT:	None

9. **CONSENT CALENDAR**

A motion was made by Councilmember Bogue, seconded by Vice Mayor Besneatte, to approve the Consent Calendar, except Items 9.5, 9.6 and 9.8. Roll call was taken as follows:

AYES: Besneatte, Bird, Bogue, Castañon, Batchelor
NOES: None
ABSTAIN: Besneatte, Bird, Castañon (Item 9.1 only)
ABSENT: None

- 9.1 **Approved the Minutes of the November 27, 2012 Regular City Council Meeting.**
(Contact: Suellen Johnston, Deputy City Clerk)
- 9.2 **Adopted Resolution No. 12-146 approving the Enumeration of Claims.**
(Contact: Joan Michaels Aguilar, Finance Director)
- 9.3 **Adopted Resolution No. 12-147 approving the City of Dixon Local Appointments List for 2013.** (Contact: Steve Johnson, Human Resources Director and Deputy City Clerk)
- 9.4 **Approved Minute Action approving the 2013 City Council Meeting Schedule.**
(Presenter: Steve Johnson, Human Resources Director/Acting City Clerk)
- 9.5 **Resolution authorizing the suspension of competitive bidding and the purchase of a 72" mower and a 72" rake (tiller) through cooperative purchase pricing from the John Deere Company.** (Contact: Janet Koster, Public Works Administrator)

See Minutes on Page 4.

- 9.6 **Resolution: 1) approving the Dixon Safe Routes to School (SR2S) Plan Update; and 2) approving inclusion of the Plan in the Solano Transportation Authority's (STA) Countywide Safe Routes to School Plan.** (Contact: Jason Riley, Associate Engineer) *Continued from November 27, 2012.*

See Minutes on Page 4.

- 9.7 **Adopted Resolution No. 12-150 declaring found, abandoned, and lost bicycles as surplus property and authorizing donation of the bicycles to the Dixon Toys for Tots Program.** (Contact: Elaine Perry, Dixon Police Sergeant)
- 9.8 **Resolution approving the \$1.00 temporary surcharge on business licenses as prescribed by Senate Bill 1186.** (Contact: Joan Michael Aguilar, Finance and Information Technology Director)

See Minutes on Page 4.

9.5 TAKEN OUT OF ORDER

Resolution authorizing the suspension of competitive bidding and the purchase of a 72" mower and a 72" rake (tiller) through cooperative purchase pricing from the John Deere Company. (Contact: Janet Koster, Public Works Administrator)

A motion was made by Vice Mayor Besneatte, seconded by Councilmember Castañon, to adopt Resolution No. 12-148 authorizing the suspension of competitive bidding and the purchase of a 72" mower and a 72" rake (tiller) through cooperative purchase pricing from the John Deere Company (AG 12-036). Roll call was taken as follows:

AYES:	Besneatte, Bird, Bogue, Castañon, Batchelor
NOES:	None
ABSTAIN:	None
ABSENT:	None

9.6 TAKEN OUT OF ORDER

Resolution: 1) approving the Dixon Safe Routes to School (SR2S) Plan Update; and 2) approving inclusion of the Plan in the Solano Transportation Authority's (STA) Countywide Safe Routes to School Plan. (Contact: Jason Riley, Associate Engineer) *Continued from November 27, 2012.*

Gary Rannefeld questioned whether large expenses are warranted at that intersection.

Ginger Emerson noted many community members have concerns about the safety of this project and obtained clarification as to why the \$500,000 grant was denied.

A motion was made by Vice Mayor Besneatte, seconded by Councilmember Castañon, to adopt Resolution No. 12-149 1) approving the Dixon Safe Routes to School (SR2S) Plan Update; and 2) approving inclusion of the Plan in the Solano Transportation Authority's (STA) Countywide Safe Routes to School Plan. Roll call was taken as follows:

AYES:	Besneatte, Castañon, Batchelor
NOES:	Bird, Bogue
ABSTAIN:	None
ABSENT:	None

9.8 TAKEN OUT OF ORDER

Resolution approving the \$1.00 temporary surcharge on business licenses as prescribed by Senate Bill 1186. (Contact: Joan Michael Aguilar, Finance and Information Technology Director)

A motion was made by Vice Mayor Besneatte, seconded by Councilmember Bogue, to adopt Resolution No. 12-151 approving the \$1.00 temporary surcharge on business licenses as prescribed by Senate Bill 1186. Roll call was taken as follows:

AYES: Besneatte, Bird, Bogue, Castañon, Batchelor
NOES: None
ABSTAIN: None
ABSENT: None

10. **PUBLIC HEARINGS**

10.1 **Matters relating to the Dixon Fireworks Ordinance:**

1. **Hold public hearing, waive reading, read by title only, and introduce an ordinance confirming the Planning Commission’s recommendation to amend Chapter 12, Section 12.18.12 (Accessory and Temporary Use Regulations) Article II of the Dixon City Code (Zoning Regulations); and**
2. **Resolution approving administrative regulations and procedures to govern the lottery selection process for safe and sane fireworks sales permits. (Presenters: Dave Dowswell, Interim Community Development Director, and Aaron McAlister, Fire Chief)**

Mayor Batchelor and Councilmembers Bogue, Bird and Castañon noted the lottery was originally intended for Dixon non-profit organizations and asked that the ordinance be changed to limit it to local organizations.

Michael Dean, City Attorney, suggested incorporated new wording in approval of the first reading that the “organization must have a permanent meeting place *and headquarters* in Dixon.”

Mayor Batchelor opened the public hearing.

Rob Salaber thanked the Council on behalf of youth sports.

Mayor Batchelor closed the public hearing.

A motion was made by Councilmember Bird, seconded by Councilmember Bogue, introducing an ordinance confirming the Planning Commission’s recommendation to amend Chapter 12, Section 12.18.12 (Accessory and Temporary Use Regulations) Article II of the Dixon City Code (Zoning Regulations), as amended; and adopting Resolution No. 12-152 approving administrative regulations and procedures to govern the lottery selection process for safe and sane fireworks sales permits. Roll call was taken as follows:

AYES: Besneatte, Bird, Bogue, Castañon, Batchelor
NOES: None

ABSTAIN: None
ABSENT: None

11. UNFINISHED BUSINESS

11.1 **Matters relating to the Wastewater Treatment Facility Improvements Project:**

1. **Resolution directing staff to pursue State Revolving Fund (SRF) Loan Planning and Construction financing for the Wastewater Treatment Facility (WWTF) Improvements Project and other eligible wastewater improvements projects; and authorizing the City Manager to act on the City's behalf in matters relating to such financing application; and**
2. **Resolution authorizing the City Manager to execute Amendment No. 6 to the existing Master Facilities Consultant Services Agreement with Stantec Consulting Engineers to perform Task 8, related to filing of the Report of Waste Discharge permit application, SRF funding requirements, and CEQA-related work on a time-and-materials basis with a not-to-exceed amount of \$195,000.**

(Presenter: Morrie Barr, Interim City Engineer and Public Works Director)

Councilmember Bogue noted that, in moving forward, he does not expect this item to come before Council for funding approval until the testing results are received from the State.

A motion was made by Vice Mayor Besneatte, seconded by Councilmember Bogue, to:

1. Adopt Resolution No. 12-153 directing staff to pursue State Revolving Fund (SRF) Loan Planning and Construction financing for the Wastewater Treatment Facility (WWTF) Improvements Project and other eligible wastewater improvements projects; and authorizing the City Manager to act on the City's behalf in matters relating to such financing application; and
2. Adopt Resolution No. 12-154 authorizing the City Manager to execute Amendment No. 6 to the existing Master Facilities Consultant Services Agreement with Stantec Consulting Engineers to perform Task 8, related to filing of the Report of Waste Discharge permit application, SRF funding requirements, and CEQA-related work on a time-and-materials basis with a not-to-exceed amount of \$195,000.

Roll call was taken as follows:

AYES: Besneatte, Bird, Bogue, Castañon, Batchelor
NOES: None
ABSTAIN: None
ABSENT: None

- 11.2 **Report update on the City of Dixon's Mandatory Furlough Program.**
(Presenter: Joan Michael Aguilar, Finance and Information Technology Director)

Joan Michaels Aguilar discussed flexible staffing and noted the audit was finalized just prior to the meeting, additional time was needed to determine the status of the mandatory furlough program, and staff will return at the January meeting with a recommendation.

This report was filed.

12. **NEW BUSINESS**

- 12.1 **By minute action, approve a Vice Mayor for the City of Dixon for 2013.**
(Presenter: Steve Johnson, Human Resources Director/Acting City Clerk)

A motion was made by Mayor Batchelor, seconded by Councilmember Bird, to continue the term of Dane Besneatte as Vice Mayor for the next year. Roll call was taken as follows:

AYES:	Besneatte, Bird, Bogue, Castañon, Batchelor
NOES:	None
ABSTAIN:	None
ABSENT:	None

Mayor Batchelor noted, next year, approval of the Vice Mayor should be done at the same time as the Council Assignment List in January.

- 12.2 **Resolution accepting the Fiscal Year 2011-12 Comprehensive Annual Financial Report (CAFR) and related reports.** (Presenter: Joan Michael Aguilar, Finance and Information Technology Director)

** A motion was made by Councilmember Bogue, seconded by Vice Mayor Besneatte, to adopt Resolution No. 12-155 accepting the Fiscal Year 2011-12 Comprehensive Annual Financial Report (CAFR) and related reports. Roll call was taken as follows:

AYES:	Besneatte, Bird, Bogue, Castañon, Batchelor
NOES:	None
ABSTAIN:	None
ABSENT:	None

- 12.3 **Ratification by the City Council of the City Manager's selection of Joseph M. Leach as the next City Engineer/Public Works Director for the City of Dixon.**
(Presenter: Jim Lindley, City Manager)

A motion was made by Councilmember Bogue, seconded by Vice Mayor Besneatte, to adopt Resolution No. 12-156 ratifying the City Manager's selection

of Joseph M. Leach as the next City Engineer/Public Works Director for the City of Dixon. Roll call was taken as follows:

AYES: Besneatte, Bogue, Castañon, Batchelor
NOES: None
ABSTAIN: Bird
ABSENT: None

12.4 Resolution approving a Memorandum of Understanding (MOU) on Provision of Animal Care Services between Solano County and the Cities of Benicia, Dixon, Fairfield, Rio Vista, Suisun City, Vacaville and Vallejo and authorizing the City Manager to sign the MOU. (Presenter: Jim Lindley, City Manager)

A motion was made by Vice Mayor Besneatte, seconded by Councilmember Castañon, to adopt Resolution No. 12-157 approving a Memorandum of Understanding (MOU) on Provision of Animal Care Services between Solano County and the Cities of Benicia, Dixon, Fairfield, Rio Vista, Suisun City, Vacaville and Vallejo and authorizing the City Manager to sign the MOU (AG 12-037). Roll call was taken as follows:

AYES: Besneatte, Bird, Bogue, Castañon, Batchelor
NOES: None
ABSTAIN: None
ABSENT: None

13. OTHER AGENCY BUSINESS

Successor Agency of the Dixon Redevelopment Agency

13.1 Resolution approving a Right of Entry Agreement with the Solano Transportation Authority for construction related to the B Street Undercrossing Project.

A motion was made by Boardmember Castañon, seconded by Boardmember Besneatte, to adopt Successor Agency Resolution No. SA12-03 approving a Right of Entry Agreement with the Solano Transportation Authority for construction related to the B Street Undercrossing Project. Roll call was taken as follows:

AYES: Besneatte, Castañon, Batchelor
NOES: Bogue
ABSTAIN: Bird
ABSENT: None

Michael Dean, City Attorney, reported that the agenda for the meeting of January 8, 2013 will contain a similar item to cover the small strip of property for which

ownership is uncertain. To alleviate the uncertainty, approval by both agencies will be requested.

14. **ITEMS FROM THE CITY ATTORNEY**

Michael Dean, City Attorney, congratulated the newly-sworn members.

15. **ITEMS FROM THE CITY MANAGER**

Jim Lindley, City Manager, congratulated the newly-sworn members.

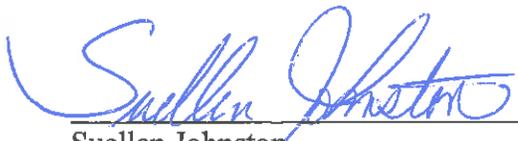
16. **CLOSED SESSION**

17.

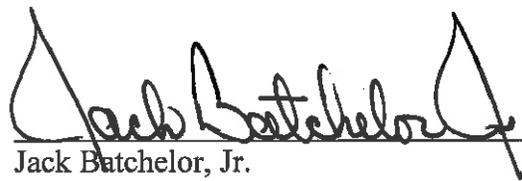
RECONVENE TO OPEN SESSION

18. **ADJOURNMENT**

The Regular Meeting of the Dixon City Council adjourned at 9:15 p.m.



Suellen Johnston
Deputy City Clerk



Jack Batchelor, Jr.
Mayor