



MINUTES
REGULAR MEETING OF THE
DIXON CITY COUNCIL
DIXON REDEVELOPMENT AGENCY
DIXON PUBLIC FINANCING AUTHORITY
DIXON PUBLIC IMPROVEMENT CORPORATION

DECEMBER 13, 2011

Closed Session at 5:30 p.m.

The Special Meeting of the Dixon City Council was called to order at the hour of 5:34 p.m. on December 13, 2011 by Mayor Jack Batchelor, Jr., to meet in Closed Session in the Council Chambers Conference Room to discuss the following:

1. MATTERS RELATING TO PUBLIC EMPLOYMENT
Pursuant to Section 54947:
Title: City Manager
2. CONFERENCE WITH LEGAL COUNSEL --ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9:
One case.

Present: Councilmembers Thom Bogue, Rick Fuller, Vice Mayor Ceremello,
Mayor Jack Batchelor, Jr.

Absent: Councilmember Dane Besneatte*

Michael Dean, City Attorney, announced the anticipated litigation relates to a letter dated November 18, 2011 received from Attorney Mark Pollock relating to allocation of Measure B allotments to Richland Communities.

The City Council convened into Closed Session at 5:35 p.m.

*Councilmember Besneatte arrived at 6:10 p.m.

Closed Session adjourned at 6:56 p.m.

1. **CALL TO ORDER**

Mayor Batchelor convened the Regular Meeting of the Dixon City Council at 7:06 p.m. and Mr. Dean announced the City Council met in Closed Session and adjourned with no reportable action.

2. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Mayor Jack Batchelor, Jr.

3. **ROLL CALL**

Present: Councilmembers Dane Besneatte, Thom Bogue, Rick Fuller,
Vice Mayor Ceremello, Mayor Jack Batchelor, Jr.

Absent: None

Mayor Batchelor asked to observe a moment of silence in honor of Sue Webb, DUSD employee, James Robinson and Police Officer Capoot who recently passed away.

4. **PRESENTATIONS/ PROCLAMATIONS/ RECOGNITION**

4.1 Adopt Resolution honoring Yvonne McCluskey for years of service on City Council and City Commissions.

A motion was made by Vice Mayor Ceremello, seconded by Councilmember Besneatte, to adopt Resolution No. 11-172 honoring Yvonne McCluskey for years of service on City Council and City Commissions. Roll call was taken as follows:

AYES: Besneatte, Bogue, Fuller, Ceremello, Batchelor
NOES: None
ABSTAIN: None
ABSENT: None

Mayor Batchelor read the resolution describing her contributions to the community and thanked her for invaluable service.

Ms. McCluskey noted it was a true pleasure serving the citizens of the community while meeting many people, and although issues sometimes were contentious she always did the best she could in making decisions.

4.2 Dixon 2010 Census Characteristics: A Special Report on Dixon's "Demographic Profile" Compiled by the California State Library and the Stanford Center on Longevity for the Dixon Public Library District.

Gregg Atkins, District Librarian, provided Councilmembers and staff with a copy of a Special Report on Dixon's "Demographic Profile" compiled by the California State Library and the Stanford Center on Longevity for the Dixon Public Library District and discussed some of the statistics that may be particularly interesting to the Council in assessing the City and California as a whole.

5. **AUDIENCE/PUBLIC COMMENT (NON-AGENDA ITEMS)**

- 5.1 Byron Chapman asked the names of the group represented by the attorney who wrote the letter discussed in Closed Session.

Mr. Dean responded the litigation relates to the 59 apartments units recently approved for the Valley Glen Apartment Project, and was sent by Mark Pollock on behalf of Carl Spangler, Ginger Emerson, Robert Emerson, David Werrin, Susan Werrin, Martha Pearson and Sandy Block.

6. **ITEMS FROM THE CITY COUNCIL**

- 6.1 Vice Mayor Ceremello reported he was contacted by a veteran who received a business license application with no notice that veterans are eligible for an exemption and felt the exemption was worthy of promotion and staff should be more aware of being business friendly.

Vice Mayor Ceremello congratulated the two new School Board of Trustee members, Joe DiPoala and Guy Garcia, and also congratulated John Gabby given that he only lost the election by a few votes.

- 6.2 Councilmember Fuller wished the Holiday spirit for all and noted the community offers many opportunities for Happy Holidays.

- 6.3 Mayor Batchelor discussed attending the memorial service for Vallejo Police Officer Capoot along with the Dixon Police Chief and others, and noted it was a memorable event honoring a man who was devoted to his family and community.

Mayor Batchelor reported he enjoyed the Downtown Christmas Tree Lighting and congratulated the Dixon Kiwanis for a successful Festival of Trees where funds were raised to directly benefit children, and the Stocking Family for their continued support of Wreaths Across America.

7. **ITEMS FROM THE CITY TREASURER**

8. **APPROVAL OF AGENDA**

There was no discussion on this item.

A motion was made by Councilmember Fuller, seconded by Councilmember Bogue, to approve the agenda. Roll call was taken as follows:

AYES: Besneatte, Bogue, Fuller, Ceremello, Batchelor
NOES: None
ABSTAIN: None
ABSENT: None

9. **CONSENT CALENDAR**

Vice Mayor Ceremello requested that Items 9.8 and 9.11 be heard separately.

A motion was made by Councilmember Fuller, seconded by Councilmember Bogue, to approve the Consent Calendar, except Items 9.8 and 9.11. Roll call was taken as follows:

AYES: Besneatte, Bogue, Fuller, Ceremello, Batchelor
NOES: None
ABSTAIN: None
ABSENT: None

9.1 Matters relating to City Council Minutes:

- 1. Approved the November 8, 2011 Minutes of the Regular City Council Meeting.**
- 2. Approved the November 14, 2011 Minutes of the Special City Council Meeting.**

9.2 Adopted Resolution No. 11-173 approving the Enumeration of Claims.

9.3 Adopted Resolution No. 11-174 approving the 2012 Local Appointments List.

9.4 Received annual report regarding storm water best management practices as required by Municipal Code Section 16.06.120(B).

9.5 Adopted Resolution No. 11-175 authorizing the Public Works Director to execute documents for the continued use of California Department of Forestry and Fire Protection (CDF) crews for three years (AG 11-055).

9.6 Adopted Resolution No. 11-176 reflecting 2012 assignments which must be memorialized by formal Council action.

9.7 Adopted Resolution No. 11-177 authorizing emergency repair expenses in the amount of \$13,372 associated with theft of street light wiring.

9.8 Resolution approving an amendment to the City of Dixon Fiscal Year 2012 Budget in the amount of \$130,000 to increase funding for the Water Softener/Conditioning Appliance Exchange Program.

See Minutes on Page 5.

9.9 Adopted Resolution No. 11-178 declaring found, abandoned, and lost bicycles as surplus property and authorizing redistribution of the property.

9.10 By Minute Action, approved re-appointment of Jim Fisk to the Solano Transportation Authority's Bicycle Advisory Committee (BAC) for a three year term.

Dixon Redevelopment Agency

- 9.11 Resolution accepting the State Controller's reports for Fiscal Year (FY) 2010-11, including the Annual Financial Transactions Report, the Housing and Community Development (HCD) Housing Production Report, and related reports on Agency property holdings, loans, and blight elimination efforts for the City of Dixon Redevelopment Agency.**

See Minutes on Page 5.

9.8 HEARD OUT OF ORDER

Resolution approving an amendment to the City of Dixon Fiscal Year 2012 Budget in the amount of \$130,000 to increase funding for the Water Softener/Conditioning Appliance Exchange Program.

Vice Mayor Ceremello asked for a separate vote on this item.

A motion was made by Councilmember Fuller, seconded by Councilmember Besneatte, to adopt Resolution No. 11-178 approving an amendment to the City of Dixon Fiscal Year 2012 Budget in the amount of \$130,000 to increase funding for the Water Softener/Conditioning Appliance Exchange Program.

AYES: Besneatte, Bogue, Fuller, Batchelor
NOES: Ceremello
ABSTAIN: None
ABSENT: None

9.11 HEARD OUT OF ORDER

Resolution accepting the State Controller's reports for Fiscal Year (FY) 2010-11, including the Annual Financial Transactions Report, the Housing and Community Development (HCD) Housing Production Report, and related reports on Agency property holdings, loans, and blight elimination efforts for the City of Dixon Redevelopment Agency.

Vice Mayor Ceremello requested information on how the Heritage Commons qualifies as being in Redevelopment and noted the Fiscal Year Blight Report contains little information and asked if it meets the State's requirements.

Mark Heckey, Economic Development Director, reported that although Heritage Commons is slightly outside the Redevelopment Area is can be included in the housing set aside and the Blight Report is sufficient.

A motion was made by Councilmember Fuller, seconded by Councilmember Besneatte, to adopt Resolution No. RDA11-009 accepting the State Controller's reports for Fiscal Year (FY) 2010-11, including the Annual Financial Transactions Report, the Housing and Community Development (HCD) Housing

Production Report, and related reports on Agency property holdings, loans, and blight elimination efforts for the City of Dixon Redevelopment Agency. Roll call was taken as follows:

AYES: Besneatte, Bogue, Ceremello, Fuller, Batchelor
NOES: None
ABSTAIN: None
ABSENT: None

10. **PUBLIC HEARINGS**

10.1 Quasi-judicial Hearing to adopt Resolution confirming the Planning Commission's recommendation to conditionally approve the Mash Gateway Plaza Tentative Map subdividing one parcel into six parcels.

Dave Dowswell, Community Development Director, reported that the applicant is requesting approval of a Tentative Map subdividing one parcel into six parcels of varying sizes so that the applicant can sell individually each of the six potential buildings, noted that on November 15, 2011 the Planning Commission voted unanimously to recommend approval of the Tentative Map, and that the City would be required to grant an easement or approve a lot line adjustment for the parking lot lighting installed on city property.

Mr. Dowswell responded to Council questions regarding parking standards, Thrifty's on-going plans for the parking spaces, and enforcement of parking areas when the buildings have tenants.

Mayor Batchelor opened the public hearing.

Ray Jensen, who lives directly behind Thrifty, noted that Thrifty consistently violates their agreement by conducting vehicle repairs and service, parking vehicles in the alleyway, has built roll-up doors to accommodate a repair lift, uses flood lights late at night, and generates significant noise.

Chuck Krouse, representing the building owner, expressed concern about vehicle repairs, felt violators should be cited, the City should increase enforcement, and noted the new owner has a very good team that should better police his tenants.

Ted Francis, nearby resident, asked if the new fitness center would generate noise at all hours because they already experience radios blaring while cars are worked on.

Mayor Batchelor asked Chief Cox and Captain Welch to make enforcement a priority and encouraged the neighbors to report problems.

Mr. Dowswell reported witnessing engine cleaning, tire changing, and car detailing with very weak enforcement by the prior owner and citations can be issued.

Michael Dean, City Attorney, discussed the actions available for enforcement.

Mr. Krouse reported all parking improvements were built for six buildings and noted there may be changes in fitness centers throughout town in the near future.

Larry Simmons was amazed to hear testimony about violations and felt the City should use stronger enforcement.

Byron Chapman asked about fence height requirements and whether variances were possible to raise the fences higher.

Mayor Batchelor closed the public hearing.

A motion was made by Councilmember Bogue, seconded by Vice Mayor Ceremello, adopted Resolution No. 11-180 confirming the Planning Commission's recommendation to conditionally approve the Mash Gateway Plaza Tentative Map subdividing one parcel into six parcels. Roll call was taken as follows:

AYES: Besneatte, Bogue, Ceremello, Fuller, Batchelor
NOES: None
ABSTAIN: None
ABSENT: None

10.2 Matters relating to the Dixon Zoning Ordinance Sign Regulations:

- 1. Approve a Notice of Exemption, finding the project Categorically Exempt from California Environmental Quality Act (CEQA), Class 1 Exemption (Section 15301 Existing Facilities); and**
- 2. Waive reading, read by title only, and introduce an ordinance amending Section 12.20.06F.2 of the Dixon Zoning Ordinance (Sign Regulations), as follows: "Electronic message center signs shall not exceed ~~three~~six hundred ~~seventy-five~~ (300675) square feet."**

Dave Dowswell, Community Development Director, provided the history of amendments to the Sign Ordinance to allow installation of electronic billboards not to exceed 300 square feet and reported that on November 15, 2011, the Planning Commission unanimously recommended the City Council approve amending the Zoning Ordinance to increase the size of allowable electronic message signs to 675 square feet to enable an application by Chuck Krouse for a larger sign in his previously-approved location for an electronic sign.

Mr. Dowswell discussed signs of comparable size in other cities, the Planning Commission's concern about light intensity, new state-of-the-art sign technology, height limitations, hours of operation, and noted that Mr. Krouse's application is still subject to discretionary approval, and in 2009 staff was against the sign, but took a neutral stance in their most recent recommendation to the Planning Commission noting the balance between aesthetics and economic incentives.

Mayor Batchelor opened the public hearing.

Carol Pruett, Chief Administrator of the Dixon Chamber of Commerce, supported increasing the size of the sign to make it easier to view and reported using the sign very successfully several times to promote events.

Ginger Emerson opposed the sign, requested the Council be resident-friendly, and applauded Mr. Dowsell for objecting to the original sign two years ago.

Ray Jensen expressed concern about height rather than size of the sign.

Chuck Krouse introduced Ron Casares who discussed litigation regarding the original sign that was illegally removed and the expectation that they will prevail and be able to proceed in the spring.

Mr. Krouse discussed new technology that is easier to view, light sensors for sun intensity, smaller LED lights that are not as bright, promised an excellent design and offered to invite neighbors to the meeting approving the new sign and bring consultants with examples.

Councilmember Bogue expressed concern about the sign's proximity to residents.

Vice Mayor Ceremello felt Mr. Krouse and others will keep coming back again when technology changes to request what someone else has.

Mr. Casares noted the sign is in an easement area that limits size, they are already stretching the limits, it is a good location, and it will take fifteen years to recover the cost.

Kevin Johnson supported the increased size and felt the owners should be given an opportunity to be competitive and noted he lives three blocks from the site.

Byron Chapman felt nothing would be lost in moving forward.

Mayor Batchelor closed the public hearing.

Vice Mayor Ceremello felt the previous sign was more than adequate, expressed concern about the size, it should be resident-friendly, and he would support moving ahead now, but he would review the Fairfield sign prior to approval.

Councilmember Besneatte reported he frequently drives by the Fairfield sign and finds it not as bright and intrusive as the older sign in Vacaville.

A motion was made by Councilmember Fuller, seconded by Councilmember Besneatte, to approve the Notice of Exemption and introduce an ordinance amending Section 12.20.06F.2 of the Dixon Zoning Ordinance (Sign Regulations). Roll call was taken as follows:

AYES: Besneatte, Bogue, Ceremello, Fuller, Batchelor
NOES: None
ABSTAIN: None
ABSENT: None

- 10.3 Matters relating to California Public Employees Retirement System (PERS):**
- 1. Waive reading, read by title only, and adopt an Ordinance approving the amendment of the CalPERS contract between the City of Dixon and the Board of Administration of the California Public Employees' Retirement System relating to Fire employees benefit formula; and**
 - 2. Approval of the following Certifications:
Certification of Governing Body's Action
Certification of Compliance with Government Code Section 7507
Certification of Compliance with Government Code Section 20475**

Steve Johnson, Human Resources Director, noted this as a second reading of the ordinance approved by Council at a previous meeting, is identical to the ordinance adopted for Police employees, and requested final approval of the ordinance and certifications.

Mayor Batchelor opened the public hearing.

Seeing no one present to speak, Mayor Batchelor closed the public hearing.

A motion was made by Vice Mayor Ceremello, seconded by Councilmember Fuller, to adopt Ordinance No. 11-009 approving the amendment of the CalPERS contract between the City of Dixon and the Board of Administration of the California Public Employees' Retirement System relating to Fire employees benefit formula and approving the related Certifications. Roll call was taken as follows:

AYES: Besneatte, Bogue, Ceremello, Fuller, Batchelor
NOES: None
ABSTAIN: None
ABSENT: None

11. UNFINISHED BUSINESS

- 11.1 Matters relating to 2012 Lease Financing:**
- 1. Resolution Approving The Form And Authorizing The Execution Of Certain Lease Financing Documents In Connection With The Refunding Of The Dixon Public Improvement Corporation Lease Revenue Bonds, Series 1981, The Dixon Public Financing Authority 1996 Refunding Lease Revenue Bonds (Dixon Police Building Project), And The Dixon Public Financing Authority 1997 Lease Revenue Bonds (Dixon Fire Station Project), And Authorizing And Directing Certain Actions With Respect Thereto.**

Dixon Public Financing Authority

- 2. Resolution Approving The Form And Authorizing The Execution Of Certain Lease Financing Documents In Connection With The Refunding Of The Dixon Public Improvement Corporation Lease Revenue Bonds, Series 1981, The Dixon Public Financing Authority 1996 Refunding Lease Revenue Bonds (Dixon Police Building Project), And The Dixon Public Financing Authority 1997 Lease Revenue Bonds (Dixon Fire Station Project), And Authorizing And Directing Certain Actions With Respect Thereto.**

Dixon Public Improvement Corporation

- 3. Resolution Approving The Form And Authorizing The Execution Of A Termination Agreement Relating To The Refunding Of The Dixon Public Improvement Corporation Lease Revenue Bonds, Series 1981, And Authorizing And Directing Certain Actions With Respect Thereto.**

Michael Dean, City Attorney, noted a potential conflict of interest because he owns stock in Umpqua Bank, recused himself, and left the Chambers.

Joan Michaels Aguilar, Interim Finance and Technology Director, provided background on the decision to pursue private refinancing of various bonds held by the City, noted Umpqua Bank had the most attractive interest rate and flexible terms of the four lenders who responded to the request for proposals, that council had approved moving forward with preparation of bond documents under certain parameters, and that approval, while delayed by processes new to Umpqua, was expected by the end of next week. She introduced the representatives from Umpqua Bank present at the meeting.

Mr. George Diesch, Umpqua Bank, reviewed a PowerPoint presenting the details of the Refunding Lease Agreement and Refunding Revenue Bond Proposal, the process followed, terms of the existing bonds, benefits of refunding, the different refunding scenarios, costs of issuance, and the very significant savings to be realized by the City. He provided a comparison of the rate lock versus the cap rate options, and noted the rate lock option includes a \$4,000 fee and provides a higher interest rate but has less risk.

Ms. Michaels Aguilar recommended approval and noted the actual numbers should be available by January 10, 2012 and she could then provide a verbal update.

Vice Mayor Ceremello questioned paying \$4,000 for the rate lock when it will only be a matter of a few weeks, there is not that much risk in letting the rates float given the economy, and asked for an opinion from the City Treasurer.

James Slaughter, City Treasurer, noted that for a personal decision he favored the float rate since it probably will not fluctuate substantially, but was in favor of locking the rate for the City transaction.

Mayor Batchelor favored the rate lock option.

Councilmember Fuller favored the rate lock.

Councilmember Bogue asked if the bank would make the same allowances if this were not their first transaction. Mr. Diesch responded the rate lock is their offer.

Mayor Batchelor asked for public comments.

Byron Chapman asked if the \$30,000 at risk without the rate lock could be more or less. Mr. Diesch responded "yes".

Councilmembers Bogue and Besneatte supported the rate lock option.

A motion was made by Vice Mayor Ceremello, seconded by Councilmember Bogue, to approve the rate lock option and adopt the following Resolutions:

1. Resolution No. 11-181 approving The Form And Authorizing The Execution Of Certain Lease Financing Documents In Connection With The Refunding Of The Dixon Public Improvement Corporation Lease Revenue Bonds, Series 1981, The Dixon Public Financing Authority 1996 Refunding Lease Revenue Bonds (Dixon Police Building Project), And The Dixon Public Financing Authority 1997 Lease Revenue Bonds (Dixon Fire Station Project), And Authorizing And Directing Certain Actions With Respect Thereto.
2. Resolution No. DPFA 11-002 approving The Form And Authorizing The Execution Of Certain Lease Financing Documents In Connection With The Refunding Of The Dixon Public Improvement Corporation Lease Revenue Bonds, Series 1981, The Dixon Public Financing Authority 1996 Refunding Lease Revenue Bonds (Dixon Police Building Project), And The Dixon Public Financing Authority 1997 Lease Revenue Bonds (Dixon Fire Station Project), and Authorizing And Directing Certain Actions With Respect Thereto.
3. Resolution No DPIC 11-002 approving The Form And Authorizing The Execution Of A Termination Agreement Relating To The Refunding Of The Dixon Public Improvement Corporation Lease Revenue Bonds, Series 1981, (AG 11-056 & 11-057) and Authorizing And Directing Certain Actions With Respect Thereto.

Roll call was taken as follows:

AYES: Besneatte, Bogue, Ceremello, Fuller, Batchelor
NOES: None
ABSTAIN: None

ABSENT: None

11.2 Resolution authorizing the issuance of not to exceed \$1,500,000 principal amount of City of Dixon 2012 sewer refunding revenue bonds, approving the form and authorizing execution of an Indenture of Trust and a Bond Purchase Agreement and authorizing actions related thereto.

Joan Michaels Aguilar, Interim Finance and Technology Director, reported that the only difference in refunding of the sewer bonds is the nominal fee payable to the Bank of New York Mellon, that George Diesch of Umpqua Bank had included the sewer refunding figures in the PowerPoint presentation for the previous item that included Net Present Value Savings and costs of issuance, and recommended authorization to proceed.

Mr. Diesch noted the rate lock is lower for the sewer bonds.

Mayor Batchelor asked for public comments. There were no public comments.

A motion was made by Vice Mayor Ceremello, seconded by Councilmember Besneatte, to adopt Resolution No. 11-182 authorizing the issuance of not to exceed \$1,500,000 principal amount of City of Dixon 2012 sewer refunding revenue bonds, approving the form and authorizing execution of an Indenture of Trust and a Bond Purchase Agreement (AG 11-058 & 11-059) and authorizing actions related thereto. Roll call was taken as follows:

AYES: Besneatte, Bogue, Ceremello, Fuller, Batchelor
NOES: None
ABSTAIN: None
ABSENT: None

The City Council recessed for break at 9:27 p.m.

The City Council reconvened at 9:38 p.m.

**11.3 Waive first reading, read by title only, and introduce an Ordinance amending Sections 11.04.040, 11.04.050 and 11.04.070 and adding Section 11.04.090 to Chapter 11.04 of Title 11 of the Dixon Municipal Code relating to the Social Host Ordinance; OR
Waive second reading, read by title only, and adopt an Ordinance repealing Title 11, Chapter 11.04 of the Dixon Municipal Code relating to the Social Host Ordinance.**

Mayor Batchelor asked Captain Welch to speak on the changes in the Ordinance, if necessary, invited Council questions, and noted he would then open the meeting for public comments.

Councilmember Besneatte complimented those responsible for the rewriting of the ordinance, felt his concerns had been heard and addressed, asked if there were

any other areas of the City Code that may deal with the same issues that he was missing, and considered the ordinance had been changed to his satisfaction.

Michael Dean, City Attorney, confirmed that staff had reviewed all codes that may be related and felt they had found all of them.

Mayor Batchelor supported approval of the ordinance changes and felt all Council concerns had been addressed.

Councilmember Bogue asked if there is more to the Social Host Ordinance than is before them at this meeting and if not, he would have preferred to see a copy of the entire ordinance.

Michael Dean, City Attorney, confirmed that the cited Sections are the only ones being changed, reiterated those sections, the balance of the ordinance remains the same, and offered to provide the full ordinance for review.

Councilmember Bogue was satisfied the explanation adequately addressed his concerns.

Vice Mayor Ceremello discussed his ongoing concerns with the ordinance and his review of specific sections of Chapters 16, 23, and 11 relating to drunkenness and loud and unruly gatherings, cited the "Private Premise Prohibition" of 1935 and 1943, the lack of exemption for religious and cultural events, the lack of parental choice in indoctrinating their children in the use of alcohol, blue laws, cost recovery and administrative fines, conditions relating to two or more children under 21 at a gathering, and he felt the police are modifying the ordinance to suit their own desires, it is an unnecessary ordinance, and he could not support it.

Mayor Batchelor asked for public comments. There were no public comments.

Councilmember Besneatte noted he was pleasantly surprised that the ordinance changes do not give the police the authority to enter but adds another administrative layer providing action other than criminal prosecution. He reported his discussions with others who find the changes acceptable, and noted he is not generally a supporter of such controls but is satisfied with these changes.

Councilmember Bogue directed staff to provide Council with a copy of the entire ordinance.

A motion was made by Councilmember Fuller, seconded by Councilmember Bogue, to introduce an Ordinance amending Sections 11.04.040, 11.04.050 and 11.04.070 and adding Section 11.04.090 to Chapter 11.04 of Title 11 of the Dixon Municipal Code relating to the Social Host Ordinance, as revised. Roll call was taken as follows:

AYES: Besneatte, Bogue, Fuller, Batchelor
NOES: Ceremello

ABSTAIN: None
ABSENT: None

12. **NEW BUSINESS**

12.1 City Council lottery selection of a Citizen's Committee to assist with the City Manager selection and direction to Staff and Paul Kimura on the City Manager recruitment.

Steve Johnson, Human Resources Director, reviewed the purpose of the Committee, the process followed in soliciting interested citizens, the lottery drawing process to be followed, and the ensuing schedule of meetings, discussion of salary, benefits and contract, and the timeline for the recruitment.

Mayor Batchelor confirmed that a Closed Session will be held December 22, 2011 where the Council will narrow down the candidate pool for interview by the Citizens Committee at an open meeting on January 6, 2012. The Committee will make their candidate recommendations to Council at the same meeting. Mayor Batchelor asked each Councilmember to announce their individual selections to the Committee.

Mayor Batchelor selected Bert Gaulke.
Vice Mayor Ceremello selected Enrique Garcia.
Councilmember Fuller selected Randy Davis.
Councilmember Bogue selected Mike Loftin.
Councilmember Besneatte selected Sandy Sanders.

A random drawing for six addition members and two alternates was then conducted by Acting Deputy City Clerk, Suellen Johnston, with Larry Simmons announcing the following names to complete the thirteen member Citizens Committee:

Gary Archer
Steven Bird
Lois Cross
Christopher Fong
Ourania Riddle
Warren Salmons

Alternates:
Jack Caldwell
Douglas Uhlik

Mr. Johnson noted those selected for the Committee would be contracted and advised of procedures to be followed.

12.2 Resolution accepting the Fiscal Year (FY) 2010-11 Comprehensive Annual Financial Report (CAFR) for the City of Dixon and related reports.

Joan Michaels Aguilar, Interim Finance and Technology Director, noted the State requires the City to be audited on an annual basis, the audit was conducted by Mann Urrutia Nelson CPAs, and the auditors issued an unqualified opinion that the financial records represent fairly the financial activities of the City for Fiscal Year 2010-11. She reported that the Comprehensive Annual Financial Report is a major undertaking by Finance staff achieved through careful planning and many hours of hard work, acknowledged staff members for their contributions, recommended the Council approve and accept the report, and responded to Council questions.

There were no public comments.

Vice Mayor Ceremello commented that the City financial report is “light years ahead of where we were”.

A motion was made by Councilmember Fuller, seconded by Vice Mayor Ceremello, to adopt Resolution No. 11-183 accepting the Fiscal Year (FY) 2010-11 Comprehensive Annual Financial Report (CAFR) for the City of Dixon and related reports. Roll call was taken as follows:

AYES: Besneatte, Bogue, Ceremello, Fuller, Batchelor
NOES: None
ABSTAIN: None
ABSENT: None

13. **OTHER AGENCY BUSINESS**

14. **ITEMS FROM THE CITY ATTORNEY**

Michael Dean, City Attorney, reported that he will be out of the Country through the end of the year, Stephen Muzio will be available as back-up for legal matters, and he wished everyone Happy Holidays.

15. **ITEMS FROM THE CITY MANAGER**

Jon Cox, Police Chief and Acting City Manager, thanked City staff for their work on the City’s Annual Tree Lighting.

16. **CLOSED SESSION**

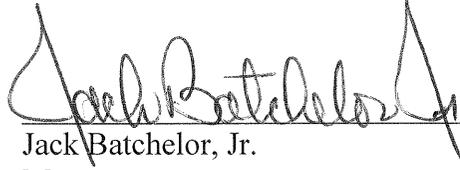
RECONVENE TO OPEN SESSION

17. ADJOURNMENT

A motion was made by Vice Mayor Ceremello, seconded by Councilmember Fuller, to adjourn the meeting at 10:18 p.m.



Suellen Johnston
Acting Deputy City Clerk



Jack Batchelor, Jr.
Mayor